

## UNSTRUCTURED Field Experience Log & Reflection

Instructional Technology Department – Updated Summer 2015

<b>Candidate:</b> Lilly Hanna	<b>Mentor/Title:</b> Sandra Lake/Instructional Technology Coach	<b>School/District:</b> Brumby Elementary School/Cobb County School District
<b>Course:</b> ITEC 7410 - Instructional Technology Leadership		<b>Professor/Semester:</b> Chester Fuller

**(This log contains space for up to 5 different field experiences for your 5 hours. It might be that you complete one field experience totaling 5 hours! If you have fewer field experiences, just delete the extra pages. Thank you!)**

Date(s)	1 <sup>st</sup> Field Experience Activity/Time	PSC Standard(s)	ISTE Standard(s)
1/22/19	Attended Microsoft Innovative Educator (MIE) professional development (PD) on Microsoft Forms [1 hour]	PSC 3.2; 3.3; 3.6; 3.7; 6.1; 6.2; 6.3	ISTE-C 3.a; 3.b; 6.a; 6.b; 6.c;
2/26/19	Attended MIE PD on Microsoft Sway [1 hour]		
3/5/19	Attended MIE PD on Microsoft OneNote [1 hour]		
3/19/19	Attended MIE PD on Skype [1 hour]		
4/16/19	Participated in preliminary meeting to discuss updates to school strategic technology plan		

**First Name/Last Name/Title of an individual who can verify this experience:**

Sandra Lake, Instructional Technology Coach

**Signature of the individual who can verify this experience:**

*Sandra Lake*

**DIVERSITY**

(Place an X in the box representing the race/ethnicity and subgroups involved in this field experience.)

ethnicity	P-12 Faculty/Staff				P-12 Students			
	P-2	3-5	6-8	9-12	P-2	3-5	6-8	9-12
<b>Race/Ethnicity:</b>								
Asian								
Black	X	X						
Hispanic	X	X						
Native American/Alaskan Native								
White	X	X						
Multiracial	X	X						
<b>Subgroups:</b>								
Students with Disabilities								
Limited English Proficiency								
Eligible for Free/Reduced Meals								

**Reflection**

(Minimum of 3-4 sentences per question)

**1. Briefly describe the field experience. What did you learn about technology coaching and technology leadership from completing this field experience?**

I participated in an Office 365 MIE professional development at my school. We meet monthly learning how to use tools in Office 365 and how to incorporate them into our classrooms. Through this experience I learned some valuable lessons about technology coaching. I watched people at different levels of technology usage trying to navigate through the program. I was able to help people in the course navigate through the exercises, from logging in to learning add-ins. As a coach I learned the value of recording lessons so people with varying abilities can learn at their own pace. As a technology leader I learned that patience is needed and an awareness of understanding and technology comfort level of the people I am working with is critical for success.

**2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to the standards you selected above. Use the language of the PSC standards in your answer and reflect on all 3—knowledge, skills, and dispositions.)**

**Knowledge** – Through the professional development I learned that I need to know how to use resources to implement educational technologies to improve academic success for all students. Being aware of productivity tools can enhance a school by supporting classroom instruction, teacher collaboration, and a common language between teachers and students.

**Skills** – I learned how to collaborate with my colleagues and support those who needed help. I learned how to navigate through several of the Office 365 application. Using technology for assessments was a weakness and I learned the value of Forms and the data it can produce. I also learned ways to add-ins that can be used to help differentiate and support students with various learning needs.

**Dispositions** –My attitude is now one of excitement. I have created student-centered real-world activities for my students to work on and I am excited to transform my classroom into a functioning digital learning space. I am enthusiastic about helping others transition from using technology for drill and practice to more authentic learning experiences.

**3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?**

This field experience has impacted my school improvement by spreading the importance of using digital tools with students. The faculty was forced to become vulnerable students thus they developed a sense of how some students understand how to use technology at different levels. I feel more teachers will use the Office 365 platform and spreading a culture of oneness throughout our school. The impact can be assessed by giving a new post-survey to see if after this professional development has the use of technology increased with students and is that use more student-centered.

